Series preface

Acknowledgements

Contributors

Chapter 1 Background to the handbook

Part I

Developing group work in your classroom

Chapter 2 Introduction: the case for group work

Chapter 3 How is your classroom organised?

Chapter 4 Preparing the classroom for successful group work

Chapter 5 Developing pupils' group-work skills

Chapter 6 Creating effective group-work activities and tasks

Chapter 7 The role of the teacher and other adults in supporting

group work

Chapter 8 Evaluating group work

Chapter 9 Using group work in the curriculum

Chapter 10 Developing a whole-school approach to group work

Chapter 11 Troubleshooting

Part II

Group-work and training activities for your class

Introduction

Unit 1 Group work and group-work rules

Unit 2 Sensitivity and awareness

Unit 3 Developing trust

Unit 4 Sensitivity, respect and sharing views

Unit 5 Becoming a good listener

Unit 6 Listening, asking questions and giving instructions

Unit 7 Helping skills

Unit 8 Group discussion: giving reasons and weighing up ideas

- Unit 9 Group discussion: making suggestions and speculating
- Unit 10 Group decisions: reaching a consensus

Unit 11 More decision-making: consensus and compromise

- Unit 12 Roles within group work
- Unit 13 Planning group work