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Review units 1–12 pp149–160 Grammar reference pp161–179 Communication activities pp180–183 Vocabulary reference pp184–195

Speaking	Grammar	Use your English	Writing
talking about yourself; keeping talking; interview	time expressions	word building; adjectives with prepositions; idioms; thinking about meaning; multiple-choice cloze	writing to give advice; informal letters and emails; managing your time; writing an informal letter
ways of studying; working collaboratively; collaborative task	past continuous and past perfect continuous; past simple, would or used to	phrases with time; analysing the gap; word formation	education and culture; linking words and expressions; reading the task; writing a discursive essay
living in cities; giving yourself time; discussion	future time expressions	idioms; expressions with put; filling every gap; open cloze	accommodation; structure and style in a report; thinking about your reader; writing a report
fashion; comparing; photo comparison	reporting with passives; causatives	clothing idioms; compound nouns and collocations; prepositions; keeping the same meaning; sentence transformation	fashion; structuring a for and against essay; writing a for and against essay; checking your work
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discussing current events; using your time well; collaborative task	reporting verbs	collocations with news; phrasal verbs; lastly, at last, in the end and eventually; multiple-choice cloze	news and the media; formal writing; using complex language; writing a discursive essay
travel and tourism; justifying your opinions; discussion	verb + -ing form or to + infinitive; sense verb + object + -ing form or infinitive; verb + object + -ing form or to + infinitive	understanding the context; open cloze	tourism; being concise; brainstorming; writing a report
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entertainment activities; using your own words; presenting options	emphatic structures (2): cleft sentences; tag questions	collocations; word formation	reviewing a book, film or TV series; structuring a review; making an evaluation; writing a review
ways of keeping fit; reaching a decision; collaborative task	modals for past necessity; modals for hypothetical past; modals for past speculation	describing likelihood; word focus: take; collocations: illness and injury; eliminating duplicated information; sentence transformation	sports facilities; structuring a proposal; focusing on the purpose of a task; writing a proposal
discussing technology; listening to your partner; discussion	other expressions for conditionals; inversion with conditionals	expressions with <i>keep</i> ; technology idioms; adjectives with prepositions; word building; open cloze	technology; using informal style in an article; using the material in a task; writing an article
jobs; listening and taking notes; discussing options and presenting your decision	present participle clauses; past and perfect participle clauses	idioms with work; prepositions; word building; prefixes and suffixes; word formation	studies and training; language in formal letters or emails; describing your achievements; writing a formal letter or email
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places to live and work; making the right choice; photo comparison	linkers: conjunctions and prepositions; linkers: adverbs	idioms; phrasal verbs; collocations; sentence transformation	places in a town; descriptive language; planning your writing; writing a review
studying English; making a good impression; interview	gradable and non-gradable adjectives; so and such, too and enough	collocations related to speech; -phrasal verbs with <i>talk</i> ; idioms; keeping a vocabulary notebook; multiple-choice cloze	communication; giving examples and reasons; achieving the best scores; writing a discursive essay
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