CONTENTS

CHAPTER 1
PERSONNEL MANAGEMENT AND HUMAN RESOURCE MANAGEMENT 5
CHAPTER 2
HUMAN RESOURCE PLANNING, ANALYSIS AND DESIGN OF WORK
CHAPTER 3
RECRUITMENT AND SELECTION, EMPLOYEE RESOURCING AND TALENT MANAGEMENT
CHAPTER 4
MOTIVATION AT WORK
CHAPTER 5
PERFORMANCE MANAGEMENT
CHAPTER 6
LEARNING AND DEVELOPMENT, EMPLOYEE DEVELOPMENT AND CAREER MANAGEMENT42
CHAPTER 7
REMUNERATION AND REWARD MANAGEMENT/COMPENSATION
AND BENEFITS
CHAPTER 8
MANAGING DIVERSITY, WORK LIFE-BALANCE AND ETHICS
CHAPTER 9
INTERNATIONAL HUMAN RESOURCE MANAGEMENT
CHAPTER 10
EMPLOYMENT RELATIONS
CHAPTER 11
EVALUATING HUMAN RESOURCE MANAGEMENT