

# Contents

List of Figures	vii	
Preface to the Third Edition	ix	
Acknowledgements	xi	
<b>Part I</b>	<b>Topics in the Design of Materials and Methods</b>	<b>1</b>
1	The Framework of Materials and Methods	3
2	Current Approaches to Materials and Methods	17
3	Evaluating ELT Materials	50
4	Adapting Materials	63
5	Technology in ELT	79
<b>Part II</b>	<b>Teaching Language Skills</b>	<b>107</b>
6	Reading Skills	109
7	Listening Skills	135
8	Speaking Skills	156
9	Writing Skills	181
10	Integrated Skills	201
<b>Part III</b>	<b>Aspects of Classroom Methods</b>	<b>225</b>
11	Groupwork and Pairwork	227
12	Individualization, Self-access and Learner Training	245

13	Observing the Language Classroom	268
14	Views of the Teacher	288
	Bibliography	308
	Index	329